



Job Title: <b>Park Maintenance I (Part Time)</b>	Last Date Modified: <b>April 2024</b>
Exempt/Non-exempt: <b>Non-Exempt</b>	Full Time / Part Time / Seasonal: <b>Part Time</b>
Schedule: <b>Weekdays, Weekends, Holidays</b>	Hours/Pay: <b>16+ hours per week / \$18 per hour</b>
Department: <b>Grounds &amp; Facilities</b>	Supervisor Title: <b>Grounds &amp; Facilities Manager</b>

The Park Maintenance I position is responsible for daily upkeep and repair of the park including grounds, horticulture areas, walks, public areas and buildings, restrooms, as well as meeting safety and security regulations.

**Job Duties:** *Duties may include but are not limited to:*

- General Park maintenance including:
  - Clean and maintain park facilities as needed.
  - Gardens and lawns upkeep: weed, cultivate, plant, fertilize, and irrigate.
  - Mow, aerate, and edge lawn areas using power and hand tools. Rake, sweep and vacuum leaves, lawn clippings, and debris. Prune and trim hedges, bushes and other shrubbery.
  - Repair and maintain irrigation systems.
  - Assist in general repair and preventative maintenance of the park facilities – buildings, play sets, restrooms, animal enclosures, fences, bridges, benches and tables.
- Ensure the grounds meet safety and security regulations, including inspecting and repairing perimeter fences and play sets, identifying potential safety hazards and ensuring problems are fixed immediately.
- Lead and work with volunteers on grounds and maintenance projects.
- Assist with care and feeding of barnyard animals as needed.
- Perform heavy manual laboring duties.
- Handle emergencies and customer concerns.

**Job Skills/Experience Requirements:**

- Paid experience providing grounds maintenance, semi-skilled building and repair.
- Knowledge of common practices, methods and materials used in gardening and horticultural work.
- General knowledge of plumbing and electrical skills including basic installations and repairs.
- Maintenance of various park buildings, equipment and machinery.
- Knowledge of safety procedures involved in park maintenance
- Safe and effective use of hand tools, mechanical equipment, power tools and outdoor gas power equipment.

**How to apply:** *Application available online at [www.fairytaletown.org](http://www.fairytaletown.org) or at Fairytale Town's Box Office: 3901 Land Park Drive, Sacramento, CA 95822. Box Office is open from 9am-4pm. No phone calls, please*



**Job Abilities:**

- Possession of a valid California driver license and reliable transportation with proof of insurance.
- Ability to lift 50 pounds.
- Able to work in close proximity to animals.
- Sense of humor
- Ability to work with a minimum of supervision
- Able to work cooperatively and effectively in a team environment
- Effective verbal and written communication skills.
- Understand and follow oral and written instructions.
- Follow policies and procedures related to assigned duties.
- Must possess mobility and stamina to work out of doors performing medium to heavy physical labor; operate various hand and power tools; vision to read printed materials and a computer screen. Must be able to bend, stoop, kneel, reach and climb to perform work and inspect work sites.

**Job Skills Desired:**

- First aid certified.
- Knowledge of common practices, methods and materials used in gardening and horticulture work.
- Some landscaping experience
- Clean DMV record.
- Knowledge of safety practices.

**Education / Certifications:**

- High School Diploma or GED preferred.

Please email cover letter and resume to [gortiz@fairytaletown.org](mailto:gortiz@fairytaletown.org)

Position is open until filled.

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